

When to use the Proword “I Spell”

- **DO NOT** automatically spell familiar words or acronyms like “EOC” or “RACES” unless operating conditions are poor enough that it is needed
- Necessary for proper names (there is no “common spelling” on emergency nets):
“Jones, I spell JULIET OSCAR NOVEMBER ECHO SIERRA”
- To clarify homonyms, words which sound alike, but have different meanings, such as :
“To, I spell TANGO OSCAR”

PUNCTUATION - 1

- Use “I Spell” when WORDS are used as PUNCTUATION
- “PERIOD” Ends a sentence. *NOT spelled out when sending unless conditions are weak readable and require “fills.”*
- “DOT, I spell Delta Oscar Tango” for a single period within a text group (email address). Don’t use to end a sentence, use PERIOD!

PUNCTUATION - 2

- “DECIMAL, I spell ...” used in figure groups only, (such as radio frequencies sent in a message text)
- “DASH, I spell DELTA ALPHA SIERRA HOTEL” for a hyphen
- “ATSIGN, I spell ALPHA TANGO SIERRA INDIA GOLF NOVEMBER” for symbol “@”

Operator Notes

- Don't give "op notes" while sending text
- Op notes, if needed, are given **AFTER** the signature and **BEFORE** saying "Break" *upon completion of the message...*
- Give Op notes at the same time you provide any "fills" requested by the receiving station of missed groups. If no fills are needed, give the Op Note before telling the receiving station how many listed messages remain to be sent